

**POLICY ON RELATIONS
WITH SHAREHOLDERS
AND INVESTORS**



ON'ALLY HOLDINGS PLC

POLICY ON RELATIONS WITH SHAREHOLDERS AND INVESTORS

<u>Policy Version</u>	<u>2024/2025</u>
<u>Approved By</u>	<u>M.H. Jamaldeen – Managing Director</u>
<u>Date of Review</u>	<u>30th September 2024</u>
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Preamble

On'ally Holdings PLC (the “Company”) is committed to maintaining transparent, constructive, and long-term relationships with its shareholders and investors. Recognizing the critical role shareholders and investors play in the success of the Company, Company is dedicated to ensuring timely, accurate, and open communication that fosters trust and confidence.

This policy outlines the Company’s commitment to engaging with shareholders and investors in an equitable and transparent manner, providing them with the necessary information to make informed decisions and exercise their rights effectively. It sets forth the standards for regular and meaningful communication, including financial disclosures, corporate governance practices, and strategic developments, while ensuring compliance with relevant regulatory and statutory requirements.

By adopting this policy, Company seeks to uphold the principles of fairness, accountability, and respect in all interactions with shareholders and investors. The Company is dedicated to protecting shareholder rights, promoting active participation in key corporate matters, and ensuring that investor relations are conducted with the highest levels of professionalism and integrity.

Objective

The Policy on relations with Shareholders and Investors of the Company aims to achieve the following objectives:

1. To maintain clear, timely, and accurate communication with shareholders and investors, ensuring that they are well-informed about the Company’s financial performance, strategic direction, and key corporate developments.
2. To build and maintain trust and confidence among shareholders and investors by promoting transparency, accountability, and open dialogue, thus strengthening long-term relationships and shareholder loyalty.
3. To ensure that all shareholders, regardless of the size of their holdings, are treated equitably and fairly, and that they have access to the same level of information and opportunities to engage with the Company.

4. To encourage shareholders to actively participate in the Company's governance and decision-making processes, including attending annual general meetings (AGMs), voting on key matters, and engaging with the Board on strategic issues.
5. To ensure full compliance with all regulatory and statutory obligations related to shareholder and investor relations, including corporate governance codes, financial reporting standards, and securities regulations.
6. To provide shareholders and investors with easy access to comprehensive and up-to-date information regarding the Company's performance, governance practices, sustainability efforts, and risk management frameworks.
7. To establish clear channels for addressing investor inquiries, concerns, and feedback, ensuring that their questions are answered promptly and transparently, and that their opinions are taken into consideration by the Company's leadership.
8. To ensure that the Company's engagement with shareholders and investors is focused on creating sustainable long-term value by aligning corporate strategies with shareholder interests and fostering a culture of responsible corporate governance.

Applicability

The policy applies to all the Shareholders and Investors of the Company.

Board of Directors Review and Approval

The Board of Directors of the Company is responsible for maintaining an ongoing dialogue with shareholders, and regularly reviewing the Shareholders and Investors Communication Policy to ensure its effectiveness.

Approval of communications with shareholders

The Board will approve all shareholder communications. If in any circumstances that it is not practical, shareholder communications will be approved by the Chairman and Executive Director.

General Meetings

Meetings

The Annual General Meeting and other general meetings of the Company are the primary forum for communication by the Company with its shareholders and for shareholder participation.

Notices of General Meetings

Company will arrange for the notice of the Annual General Meeting and related papers to be sent to shareholders as determined by the statutes 15 working days prior to the meeting.

The Company encourages Shareholders to participate in shareholders' meetings in which ever the way the meetings are held either physically/virtually and to appoint proxies to attend and vote at such meetings for and on their behalf if they are unable to attend.

Annual General Meeting will be held in a physical location and if there are inevitable circumstances that a physical meeting cannot be held then an online meeting platform shall be used and shareholders are encouraged to join the meetings.

The process of Annual General Meetings is regularly reviewed and monitored, and if necessary, changes will be made to meet shareholders' needs.

Suggestions or Comments of the Shareholders

As far as possible to implement the suggestions made at the General Meetings.

Communication policy

The Company's Shareholder Communication Policy is based around the following sections:

Provision of written information

The Company's Annual Report to shareholders is the major communication provided to shareholders each year. In addition to meeting all formal requirements, the Annual Report shall be:

i. Informative

The Annual Report shall contain information that assists shareholders to understand the Company's financial results, trends and important developments, relationship with employees and any other relevant matters that may impact on the community and environment.

ii. Available

The report will be made easily available to shareholders and other stakeholders in a timely manner.

Electronic Communication

The Company is conscious of the efficiency of communicating electronically rather than on paper and intends informing/ encouraging the shareholders to choose the option of receiving communication via E-mail. At the same time Company is equally aware that some shareholders will prefer to receive paper-based documents. The Company will ensure that, irrespective of the medium, all shareholders will receive access to the relevant information.

The Company's website is an important part of the Company's Shareholder Communications policy. The Company will include on its website a range of information relevant to shareholders concerning the operation of the Company.

i. Communication via e-mail

Shareholders may elect to receive shareholder communications from the Company via e-mail. It is the responsibility of the shareholders to inform the Company Secretary the e-mail address if they wish to receive.

It is the responsibility of the shareholder to keep a current e-mail account and e-mail address and to notify the Company Secretary of any changes to these details.

If the Company receives rejection advice for any shareholder e-mail, the relevant material will not be sent to the shareholder again.

ii. Communication via post

The Company has in the past communicated with its shareholders via post and will continue to do so where a shareholder has not elected to use an electronic form of communication.

It is the responsibility of the shareholder to keep a current address and to notify the Company Secretary of any changes to these details.

Access to Directors, Management and Auditors

Shareholders may at any time direct questions or requests for information from the Directors through the Company's web site or by written request forwarded to the Company Secretary.

Replies to all such requests from the relevant departments will be forwarded with the approval of the Executive Director.

At each General Meeting of the Company the shareholders will through the Chairperson of the General meeting, be given the opportunity to ask relevant questions.

The Chairmen of the Board committees will be present at the General Meetings of the Company to respond to any questions shareholders may have regarding the matters covered in the respective Board Committees.

The Company's external Auditors will attend the Annual General Meeting of the Company and will be available to answer any questions shareholders may have that are relevant to the conduct of the audit.

Investing / divesting decision

Individual shareholders, investing directly in shares of the Company should be encouraged to carry out adequate analysis or seek independent advice in investing or divesting decisions.

All concerns raised by shareholders will be reported to Board of Directors at the immediate next Board Meeting.

Company Contacts

Shareholders, should direct their questions to the Company Secretary.

Contact details: C/O; Ms Anusha Wijesekera,
PW Corporate Secretarial Services
077-3835045

Publication

The Company's website will disclose the existence of the Policy on relations with Shareholders and Investors and a summary may be shared with the shareholders of the Company upon request made to the Company Secretary.

Review and Update

This policy shall be reviewed and updated at least once every two (2) years by 30th September. The required updates and modifications shall be recommended to the Chairman of the Board for approval.

On'ally Holdings PLC reserves the right to modify and amend the policy at any time.

...END

A handwritten signature in blue ink, appearing to read 'M.H. Jamaldeen', is enclosed in a thin black rectangular border.

M.H. Jamaldeen
Managing Director